

WRITING A LETTER TO THE EDITOR

1. Include your name, home address, phone number and email. You won't get published anonymously.
2. Make your letter timely. If you are not addressing a specific article, editorial or letter that recently appeared in the paper, try to tie the issue to a recent event.
3. Keep your letter brief. Check the length and submission guidelines for the newspaper to which you are writing. Generally, roughly two short paragraphs are ideal.
4. Support your facts. Express your opinion, but make sure to note relevant research when applicable.
5. Send your letter to the paper you most often read. But don't rule out community newspapers or online news sources.